

# In Case of an Emergency...Be Informed and In Touch through Citrus Alert and Blackboard

1. **Citrus Alert** reaches students, faculty and staff in minutes with personalized voice, text and email messages.

Register your emergency contact information today—visit:

[www.citruscollege.edu/citrus-alert](http://www.citruscollege.edu/citrus-alert)

- >Enter Secure Area to Register
- >Personal Information
- >Citrus Alert Contact Information

Or

<https://wingspan.citruscollege.edu>

- >Enter Secure Area to Register
- >Personal Information
- >Citrus Alert Contact Information

2. **Blackboard** allows you to stay in contact by:

- Using your computer and the internet to access information about your classes
- Receiving ongoing instruction from your instructors during a period of campus closure
- Continuing with your course work

**Note:** Any changes to your password or email address must be done through WingSpan.

## Accessing Blackboard

<http://citruscollege.blackboard.com>

- >Click on User Login.

Your username is your Student ID number.

The password is your 6-digit WingSpan pin number.

- 1) All classes in which you are currently enrolled should appear on the right. Click on the class that you wish to access. This will take you to the class site.
- 2) If you have questions regarding a specific class, please contact the instructor via email.
- 3) For questions relating to online class access or other technical problems, contact the college by email at [online@citruscollege.edu](mailto:online@citruscollege.edu)



Cell Phone



Text Messaging



Work Phone



Home Phone



E-Mail



Voice Mail



PDA/Pager