

Campus Safety

In compliance with the Student Right-to-Know and Campus Security Act of 1990 and to ensure a safe, secure environment, the college has adopted the following procedures:

1. Students and employees should **immediately report** all criminal acts or other emergencies on campus to the Department of Campus Safety, which is located in the CS building. Incidents may be reported by phone at 626-914-8611 or in person. The department of Campus Safety staff will write an incident report and if necessary, distribute it to the proper agencies, including, but not limited to, local fire and police departments. The administrator-on-duty will be informed of the incident as well as other appropriate administrators.
2. Only employees are authorized to have keys to buildings; **no students are to have access to campus facilities without employee supervision.** Alarm systems and outdoor lighting are integral parts of the campus security system. Facility security problems should be reported to the Facilities Department.
3. The Department of Campus Safety has the authority to enforce the Standards of Student Conduct, and, according to the Education Code, is the liaison with local police departments in all cases of criminal actions. Any action which is a violation of the criminal code of the State of California must be reported to the local police. The campus emergency procedures publication states that students and employees should make a prompt and accurate report to the The department of Campus Safety in the event of an emergency. It is their responsibility to make contact with police agencies.
4. The Department of Campus Safety supports campus programs that inform students and employees about being responsible for their

own security and the security of others.

5. The Standards of Student Conduct and the State Penal Code prohibit the possession, use and sale of alcoholic beverages and illegal drugs on campus, except as specified in the Education Code.

Crime Prevention Tips

- Walk with confidence and be aware of your surroundings.
- Program the Campus Safety Office number: (626) 914-8611 into your cell phone.
- Carry a cellular phone with you or in your car. This is the fastest way to get help in an emergency.
- After dark, walk with others or take advantage of the security escort.
- Have your keys in your hand when you approach your car. Check the floor and back seat before getting in.
- Take security measures seriously for your own protection as well as that of others.

Safety Escort

The Department of Campus Safety provides a safety escort on campus for any member of the college community. During busy periods, callers may experience a 10-minute delay in the arrival of the officer. Safety escorts are provided for safety, not convenience.

To request a safety escort, call (626) 914-8611.

Campus Crime Statistics (Clery Act)

The Clery Act requires higher education institutions to give timely warnings of crimes that represent a threat to the safety of students or employees, and to make public their campus security policies. It also requires that crime data is collected reported and disseminated to the campus community and are also submitted to the U.S. Department of Education. The act is intended to provide students and their families, as higher edu-

cation consumers, with accurate, complete and timely information about safety on campus so that they can make informed decisions.

From January 1, 2006 through December 31, 2008, the following are the criminal offenses which occurred on campus and reported to the Security Office and public agencies:

Offense	2006	2007	2008
Murder	0	0	0
Manslaughter	0	0	0
Sex Offense (Forced)	0	0	0
Sex Offense (Non Forced)	0	0	0
Robbery	2	1	1
Aggravated Assault	8	6	12
Burglary	7	2	5
Vehicle Theft	4	4	3
Arson	0	0	0
Drug Law Violation	0	0	0
Liquor Law Violation	0	0	4
Illegal Weapons Possession	1	1	1
Hate Crimes	0	0	0

Registered Sex Offender Information

Information concerning registered sex offenders may be obtained from the Glendora Police Department, 150 S. Glendora Ave., Glendora by calling (626) 914-8250 or by visiting www.meganslaw.ca.gov/

Sex offenders are required to register with the police in the jurisdiction in which they reside.

Sexual Violence Prevention Policy (Assembly Bill 1088)

No community can be totally risk-free in today's society. However, Citrus College takes the issue of sexual violence very seriously and is proactive in offering a safe environment for students and visitors. We believe that by working together, students, faculty, staff, and visitors can all help to create an atmosphere which is as safe and crime-free as possible. Section 67385 of the Education Code requires that community college districts adopt and implement procedures to ensure prompt response to victims of sexual violence which occur on campus as well as providing them with information regarding treatment options and

services. Therefore, Citrus College offers informational and preventive programs to all students and staff to help prevent the risk of sexual violence on campus. This information can be found on the internet at www.citruscollege.edu/stdntsrsv

Sexual assault is defined as any kind of unwanted sexual contact. This includes, but is not limited to, rape, forced sodomy, forced oral copulation, rape by a foreign object, sexual battery, threat of sexual assault and related conduct that threatens the health and safety of another person. Sexual violence may include sexual assault, rape, date rape, acquaintance rape, domestic violence, stalking, dating violence, forcing a person to watch/engage in pornography, harassment, exposing/flashing, voyeurism and/or fondling.

Any sexual violence or physical abuse, as defined by California law, whether committed by an employee, student, or member of the public, occurring on Citrus Community College District owned or controlled property; at Citrus College-sponsored or supervised functions, or related to/arising from Citrus College attendance or activity is a violation of District policies and regulations, and is subject to all applicable punishment, including criminal and/or civil prosecution and employee or student discipline procedures.

Any person who has been the victim of sexual violence or who has information regarding sexual violence on campus is strongly urged to call 911, or the police department or sheriff in the city where the crime took place and report the situation as soon as possible. If you are the victim of sexual assault on campus you may also:

1. Contact the Department of Campus Safety 24 hours a day, seven days a week at **(626) 914-8611**, extension 8611 when calling from a college phone.

May also call or visit the Health Center, located in Hayden Hall, at **(626) 914-8671** during normal business hours.

2. Choose to go directly to a hospital emergency room for medical care. Please keep in mind that there are many community resources that can provide different support services to you in a time of crisis. These include, but are not limited to:
 - **Project SISTER Sexual Assault Crisis & Prevention Services** offers immediate crisis assistance in seven languages seven days a week. They also provide accompaniment/advocacy services in which trained volunteers visit hospitals, police stations and courts to support and advise survivors of sexual violence and child abuse. 24-hour hotlines: **(909) 626-HELP (4357) or +(626) 966-4155**
 - **House of Ruth** offers many services to victims of domestic violence, including emergency shelter, transitional shelter, legal advocacy and counseling/support groups. 24-hour hotline: (909) 988-5559
 - **National Sexual Assault Hotline: (800) 656-HOPE (4673)**
 - **National Domestic Violence Hotline: (800) 799-7233**
 - **Suicide and Rape 24-Hour Emergency Services**
National Hotline: **(800) 333-4444**
3. If the perpetrator is a Citrus College student, you may choose to contact the vice president of student services at **(626) 914-8532** to file an administrative complaint.



The new Campus Safety building features a drive through window where students and visitors can obtain directions, maps, daily parking permits and other information.