

27 **IV. COMMITTEES**

28 ❖ **Curriculum Committee – David Kary**

29 The curriculum committee last met on Thursday, 5/27. There we approved 1
30 new non credit courses (NC 711 Cardio and Strength Training for Older Adults)
31 and 5 course modifications in DENT, ENGL, and PHTO. We also approved 10
32 course deletions in DRAF and THEA. We approved the 2010-211 curriculum
33 calendar (given below) and established standard naming conventions for honors
34 classes.

35
36 The first curriculum meeting of the academic year is tomorrow, Thursday, 9/8, at
37 2:30 pm in IS 108. This will be a training meeting in which we will focus on
38 preparing for the coming year. Note that in this academic year we expect to have
39 a lot of discussion of degrees and certificates, especially with the new legislation
40 setting up Transfer Degrees. We also have over 140 courses that are due or
41 overdue for 6-year curriculum review.

42
43 If faculty in any area would like assistance in writing or modifying courses, degrees, or
44 certificates, please contact your division curriculum representatives, or me.

45

Date	Meeting	Schedule Information	Notes
9/9/2010	Curriculum Committee		First Meeting – Training
9/16/2010	Tech Review	Summer/Fall 2011	
9/23/2010	Curriculum Committee	Summer/Fall 2011	
10/7/2010	Tech Review	Summer/Fall 2011	Winter 2011 Textbook deadline
10/21/2010	Curriculum Committee	Summer/Fall 2011	
11/4/2010	Tech Review	Summer/Fall 2011	Spring 2011 Textbook deadline
11/18/2010	Curriculum Committee	Summer/Fall 2011	Articulation Deadline: CSUGE, IGETC, UC New Course Deadline
12/2/2010	Tech Review	Summer/Fall 2011	
12/9/2010	Curriculum Committee	Summer/Fall 2011	2011/2012 Catalog Deadline New Programs/Certificates/AA Degrees CSU New Course Deadline
3/3/2011	Tech Review	Winter/Spring 2012	
3/17/2011	Curriculum Committee	Winter/Spring 2012	
3/31/2011	Tech Review	Winter/Spring 2012	Summer 2011 Textbook Deadline
4/14/2011	Curriculum Committee	Winter/Spring 2012	
4/29/2011	Tech Review	Winter/Spring 2012	
5/12/2011	Curriculum Committee	Winter/Spring 2012	
5/26/2011	Tech Review	Summer/Fall 2012	Fall 2011 Textbook Deadline
6/9/2011	Curriculum Committee	Summer/Fall 2012	

46
47 **Explanations**

- 48
- 49 • Curriculum committee meetings occur on Thursdays from 2:30-4 pm.
 - 50 • Tech Review meetings occur on Thursdays from 1-3 pm.
 - 51 • Items to appear on the Curriculum agenda must be submitted by Noon on the Monday prior to the meeting.
 - 52 • Items to appear on the Tech Review agenda must be submitted by Noon on the
 - 53 Tuesday prior to the meeting.

IV. COMMITTEES continued

- **Schedule Information:** Any changes that can affect the listed schedule (units, hours, title, description, etc.) will be discussed at this meeting.
- **Catalog Deadline:** Any changes that will appear in the 2011-2012 catalog must be approved by this date.
- **Textbook Deadlines:** Textbooks must be approved by the Tech Review committee by this time.
- **CSUGE/IGETC deadline:** Any course that you would like to have listed as meeting CSUGE or IGETC requirements for Fall 2011 must be approved by this date.
- **UC New Course deadline:** Any new course that you would like to have listed as UC transferable for Fall 2011 must be approved by this date.
- **CSU New Course deadline:** Any new course that you would like to have listed as CSU transferable for Fall 2011 must be approved by this date.
- **New Programs/Certificates/Degrees:** Any new program, degree, or certificate that you would like to have available for students in Fall 2011 should be approved by this time.

❖ Gender Equity – Mary Brawner

Mary pointed out that Athletic Academic Excellence committee has become the Gender Equity committee. Brenda Fink has been identified as the Gender Equity contact person for the college. Brenda will be on this committee.

V. OFFICERS' REPORTS

Secretary, Sheryl Walz – No report

Treasurer, Paul Swatzel - Paul attended the Faculty Leadership conference this summer and found it to be quite informative especially in 10+1 areas.

Past President, John Vaughan – No report

Vice President/President-Elect, Nicki Shaw – Nicki reported on the faculty committee assignments stating that she will be contacting all faculty who did not return cards on Convocation. She reminded everyone that she is relentless in pursuit of her goals. Anyone who wants to make a change in their committee assignment but did not do it at Convocation should let her know.

CCFA Liaison, Terry Miles - Terry had no report but did advise the body that he will be unable to continue as liaison because of his schedule. He suggested that anyone interested in taking over the position contact Roberta Eisel.

ASCC Representative, Karlyn Bradley - None present

President, Roberta Eisel – Mrs. Eisel addressed several points in her report:

- Title 5 cards – 10+1 - the importance of these responsibilities
- Pending legislation – SB1440 (student transfer reform), companion bill AB2302 and SB1143 (establishes findings that promote student success)
- Student email – all students are being provided Citrus emails. The process is continuing and there have been some glitches and delays which have complicated things for faculty.
- Course ID numbering system –Faculty in specific disciplines are invited to participate at a regional meeting on October 8. Roberta will be sending emails to the affected faculty.

- 104 • Revisions to disciplines list – final date to submit changes is September 30.
- 105 • June Stevens, Dr. Perri and Dr. Malmgren will attend future senate meetings this
- 106 semester.
- 107

108 VI. SPECIAL REPORTS/PRESENTATIONS

109 B. Department Chairs Task Force – Dana Hester

110 This item is being taken out of order because of Dana's time constraints. Dana reported
111 that the committee asked to suspend meetings temporarily since 2 of the faculty
112 participants will be gone for the semester. Meanwhile they hope to obtain input and
113 advice from faculty at large on the following topics;

- 114 1. What is a program
- 115 2. Cost/how many chairs needed
- 116 3. Structure and duties of department chairs
- 117 4. Viable options for alternative funding

118
119 Senate reps are asked to solicit ideas from their department faculty. Meetings are
120 expected to resume in January. It is hoped that Roberta or someone else will agree to
121 step in for Dana for the spring semester.

122
123 Ms. Eisel stated that this issue will continue on future agendas for discussion.

124 125 A. Program Review Revisions Overview – Jim Woolum and John Vaughan

126 Jim Woolum began by going over the revisions to the annual forms, reviewing them
127 page by page.

128
129 John Vaughan addressed changes to the six year program review template, stating it
130 has been made easier and condensed to make it more user friendly. John review many
131 of the changes item by item. For the future, the form will be asking for comprehensive
132 assessment reports. Roberta concluded by pointing out additional items.

133
134 This will be on the next agenda for further discussion and suggested changes.
135 Hopefully, it can be voted on by the October 13 meeting.

136 137 VII. NEW BUSINESS

138 A. 2010-2011 Meeting Dates

139 Roberta drew everyone's attention to the list of meeting dates and asked for any
140 thoughts on the chosen dates. One question was raised about the meeting on
141 November 24 but Roberta noted that senate always has a meeting before the 4 day
142 Thanksgiving holiday. Since there were no comments or objections, the calendar was
143 accepted as shown.

144 145 B. Program Review – See above

146 147 C. AP7602 Evaluation: Supervisor/Confidential Employees

148 149 D. BP7602 Evaluation: Supervisor/Confidential Employees

150 Roberta stated that items C and D do not require senate approval, however Human
151 Resources is requesting input from the senate on any questions or changes it would like
152 to suggest. There were no changes proposed so these will be dropped from the
153 agenda.

158 E. **AP5070 Attendance (revised version) – first read**
159 One concern brought up was about the first day of class, line 671, – how late is late and
160 does the professor lock the door? It was generally agreed that should be left to the
161 individual faculty members.

162
163 This will be brought back as Old Business at the next meeting.

164
165 F. **AP3540 Sexual and Other Assaults**

166
167 G. **BP3540 Sexual and Other Assaults**

168 Items F and G will be on the next agenda under Old Business. Please have any
169 comments or suggestions to Roberta by next Tuesday when e-board meets again.

170
171 H. **Faculty Needs Identification – Roberta Eisel**

172 The college is moving ahead with plans for hiring faculty for next year in hopes of board
173 approval. Requests are due by September 20. If you haven't heard about this from your
174 dean, let Roberta know and she will provide further information.

175
176 **VIII. OLD BUSINESS**

177 A. **Priority Registration – Nicki Shaw**

178 As time was getting late, Nicki gave a very brief report. Jeanne Hamilton has provided
179 the committee with further information on the composition of priority reg. DSPS is the
180 largest group using priority registration; Honors, Vets and Athletes are the smallest
181 group. In addition, so called "Super Sophomores" taking 70+ units and are continuing
182 students so they are actually edging out those groups who technically qualify for priority
183 registration.

184
185 The committee feels this is an issue which should be referred to the Enrollment
186 Management committee for further review.

187
188 **IX. PUBLIC FORUM**

189 1. Why isn't there a waiting list for students trying to add on the first day of class?
190 Instructors spend a lot of time taking care of these student at the first class.

191
192 **X. ANNOUNCEMENTS**

193 A. The Budget Forum will be held September 21 at 2:40 p.m.

194
195 **XI. ADJOURNMENT**

196 Meeting adjourned at 3:52 pm.

197
198 **Attachments:**

199 None

200
201 **Members and Guests Present:**

202 Lois Papner

203

204
205 **Future Academic Senate Meeting Dates:**

Sept. 8, 2010	March 9, 2011
Sept. 22, 2010	March 23, 2011
Oct. 13, 2010	April 13, 2011
Oct. 27, 2010	April 27, 2011
Nov. 10, 2010	May 11, 2011
Nov. 24, 2010	May 25, 2011
Dec. 8, 2010	June 8, 2011

206
207
208
209
210
211
212

Submitted by: Linda Swan
District Academic Senate Secretary

Visit our website at: <http://www.citruscollege.edu/as>