



**Citrus Community College District
Academic Senate Council
Agenda**

Wednesday, May 11, 2011

2:10 p.m. – Faculty/Staff Lounge

OFFICERS: **Roberta Eisel**, President
 Nicki Shaw, Vice President/President Elect
 Jack Call, Past President
 Sheryl Walz, Secretary
 Paul Swatzel, Treasurer

SENATORS:

Behavioral Sciences	Jim Woolum HH/Mailroom	Language Arts	Toby Guebert Lang Arts/CFI
Biological Sciences	June Han (interim) Phys Sci./Mailroom	Foreign Language	Holly Colville Admin/Box
Business	vacant Admin/Box	Mathematics	Mohammad Trad Math/Mailroom
Cosmetology	Patty Glover Cosmo/Mailroom	Music	Gino Munoz Music/Mailroom
Counseling	Michelle Plug Counsel/Mailroom	Physical Education	Mary Brawner HH/Mailroom
CSIS	Jim Mustain Admin/Box	Physical Sci. & Engineer	Badieh Farahani Admin/Box
Fine Arts	John Vaughan Music/Drama	Public Services	vacant
Health Sciences	vacant Dental/Health Sci.	Social Sciences	Gerhard Peters Soc&Beh Sci/CFI
Library	Lanette Granger Libr/Mailroom	Automotive Technology	Jeremy Clark Auto Tech/Mailr

AT-LARGE REPRESENTATIVES:

Meg O'Neil	Clarion/Mailroom	Justina Rivadeneyra	CareerCtr/EmpSvc	Rafael Herrera	Couns/ Mailroom
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Citrus College Faculty Association Liaison:

Kathy Bakhit Soc&Beh. Sci

Adjunct Faculty Rep

Karen Praeger Library
Bill Zeman Soc/BehSci/CFI

District Academic Senate Secretary:

Linda Swan Mailroom/Admin

David Kary, Curr.Chair

ASCC Faculty-Student Relations Liaison:

Karlyn Bradley Campus Ctr/Mailroom

Campus Ctr/Mailroom

I. CALL TO ORDER – Roberta Eisel
A. Set Agenda

II. MINUTES – Sheryl Walz
A. Approval of April 27, 2011 minutes

- III. COMMITTEE REPORTS – All committees are welcome to report. Those with an asterisk are expected to report. Those with a double asterisk are subcommittees of Steering**
- Academic Calendar/Final Exam Schedule – Steve Odrich
 - Bookstore Committee – Paul Swatzel
 - Campus Environment Committee – David Casey
 - **Campus-wide Information Technology**
 - College Success –
 - *Curriculum – David Kary**
 - Distance Education – Bev Van Citters
 - **Educational Programs – Senate President**
 - Enrollment Management
 - Equivalency Minimum Qualifications – Carsten Dau
 - Evaluation and Tenure Oversight
 - Faculty Hiring Procedures
 - Faculty Needs Identification – Senate President
 - **Financial Resources –**
 - Gender Equity – Mary Brawner
 - Honors Program Advisory Council – Brian Waddington
 - **Human Resources Advisory**
 - **Institutional Research and Planning**
 - Matriculation/Pre-Req & Assessment
 - **Physical Resources – John Fincher**
 - Program Review
 - Scholarship
 - Service Learning Advisory –
 - Student Learning Outcomes – John Vaughan
 - Student Services
 - Transfer Task Force

IV. OFFICERS' REPORTS (10 minutes)

Secretary	Sheryl Walz
Treasurer	Paul Swatzel
Past President	Jack Call
Vice President/President-Elect	Nicki Shaw
CCFA Liaison	Kathy Bakhit
ASCC Representatives	Karlyn Bradley
President	Roberta Eisel

V. SPECIAL REPORTS/PRESENTATIONS –

- A. Guiding Principles for Schedule Planning – Irene Malmgren and Sam Lee
- B. Syllabus Workshop – John Vaughan

VI. NEW BUSINESS –

- A. Course Currency Recommendations:
 1. Any course that has not been reviewed by the curriculum committee in the last six years should not be scheduled.
 2. Any course that has not been reviewed in the last six years and that has not been offered in the last two years should be deactivated so that they will not go into the catalog.
- B. BP 7203 Evaluation of Full-time Faculty
- C. Assembly Bill (AB) 515 (Brownley, February 15, 2011) Discussion – Karlyn Bradley

VIII. OLD BUSINESS-

- A. Academic Senate Self Evaluation**
- B. Program Discontinuance – Collision Repair Public Discussion**
- C. Registration Wait Lists**
- D. Attendance and Grading Discussion**
- E. Funding Concerns and Budget**
- F. Academic Calendar, 2012-2013**

IX. PUBLIC FORUM

X. ANNOUNCEMENTS –

- 1. Tenuree/Retiree Reception on May 17, 3:30 p.m. to 4:15 p.m. in the Community Room.**
- 2. Commencement on Saturday, June 18 at 10 a.m.**
- 3. Academic Achievement Awards – Thursday, June 2 in the Campus Center.**
- 4. Citrus Singers 2011 May 20-22.**
- 5. Spring Choral Concert May 28.**
- 6. CCFA End of Year Party at Walter's, Claremont, on Saturday, May 21.**

XI. ADJOURNMENT – next meeting

Attachments:

- #1 BP 7203 Evaluation of Full-Time Faculty (*page 4*)**
- #2 AB515 (*page 5*)**
- #3 2012-2013 Academic Calendar (*page 6*)**

Proposed Citrus Community College District Policy

**Human Resources
TENTATIVE AGREEMENT
As of 04/27/11**

Approved by the Association Representative Council 04/06/11

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7 **BP 7203 Evaluation: Full-Time Faculty**

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9 References: Education Code Sections 87610.1, 87663, and 87664

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12 The evaluation process is designed to promote professionalism, enhance performance and be closely linked with
13 staff development efforts. The evaluation process should be effective in yielding a genuinely useful and substantive
14 assessment of performance. Among other things, this requires an articulation of clear, relevant criteria on which
15 evaluations will be based.

16
17 The principal purposes of the evaluation process are to recognize and acknowledge good performance, to enhance
18 satisfactory performance, to help employees who are performing satisfactorily further their own growth, to identify
19 weak performance, to assist employees in achieving needed improvement and to document unsatisfactory
20 performance.

21
22 Participants in the evaluation process must be sensitive to the diversity of California and the community served by
23 the District.

24
25 A faculty member's students, administrators, and peers should all contribute to his or her evaluation, but the faculty
26 should play a central role in the evaluation process and, together with appropriate administrators, assume principal
27 responsibility for the effectiveness of the process.

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30 Office of Primary Responsibility: Human Resources

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32 **Date Adopted:**

33
34 **Approved by** Academic Senate
35 Citrus College Faculty Association.....04/06/11
36 Steering
37 Board (First Read).....
38 Board (Second Read)

39
40 Policy Negotiated with Faculty and, as such, provided to ASCC, CSEA, the Management Team, and the
41 Supervisor/Confidential Team for information on _____.

44 **Academic Senate of California Community Colleges**
45 **Spring Plenary, April 16, 2011**

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48 **6.06 S11 Oppose Shift of CCC Credit Instruction to a Pay-for-Service Model**
49 **Kevin Bontenbal, Cuesta College, Area C**

50
51 Whereas, Current law and regulation limit community college fee-for-service instruction to community and contract education;

52
53 Whereas, Assembly Bill (AB) 515 (Brownley, February 15, 2011) proposes to allow local community college boards the
54 authority, “without approval of the board of governors, to establish and maintain an extension program offering credit courses,”
55 to permit colleges to collect a local fee for services for providing credit instruction to students the college is unable to serve via
56 state apportionment; and

57
58 Whereas, While colleges cannot meet the demand for instruction from their funded allocation, a likely consequence of AB 515
59 as currently proposed would be to provide justification to the Legislature to further reduce public funding for community
60 colleges to meet the educational needs of their local communities by requiring colleges to shift even more instruction to a fee-
61 for-service model;

62
63 Resolved, That the Academic Senate for California Community Colleges oppose Assembly Bill (AB) 515 (Brownley, February
64 15, 2011) and any initiative that would further shift the use of human, physical, technology, or fiscal resources to a fee-based
65 system that provides access only to those who can afford higher fees.

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67 Bill language: http://leginfo.ca.gov/pub/11-12/bill/asm/ab_0501-0550/ab_515_bill_20110215_introduced.pdf

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69 MSC Disposition: Assemblymember Brownley, Local Senates, Chancellor’s Office, Consultation Council

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Academic Calendar 2012-2013

Fall Semester 2012
201320
Aug 24-Dec 15

August 12						
S	M	T	W	T	F	S
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September 12						
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December 12						
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Wk. 15						
Wk. 18						

Winter Session 2013
201325
Jan 7-Feb 14

January 13						
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February 13						
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Wk. 6						

Spring Semester 2013
201330
Feb 19-Jun 15

February 13						
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April 13						
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May 13						
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June 13						
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Wk. 15						
Wk. 18						

Summer Session 2013
201340
Jun 24-Aug 15

June 13						
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July 13						
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August 13						
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Wk. 6						
Wk. 7						
Wk. 8						

- Legal/Local Holidays
- Flex Day
- Fall 2012
Aug 24-Dec 15
- Final Exams
- Winter 2013
Jan 7-Feb 14
- Semester Break
- Spring 2013
Feb 19-Jun 15
- Spring Vacation
Apr 15-20
- Commencement
Jun 15, 2013
- Summer 2013
Jun 24-Aug 15

DRAFT

Registration Dates:
 Fall 2012 Jul 23-Aug 24
 Winter 2013 Dec 3-Jan 6
 Spring 2013 Jan 8-Feb 19
 Summer 2013 Jun 3-Jun 23

Monday, February 28, 2011