

Citrus Community College District Academic Senate Council Minutes

Wednesday, March 9, 2011

2:00 p.m. – Faculty/Staff Lounge

OFFICERS: **Roberta Eisel** President (P)
 Nicki Shaw, Vice President/President Elect (P)
 Jack Call, Past President (P)
 Sheryl Walz, Secretary (P)
 Paul Swatzel, Treasurer (P)

SENATORS:

Behavioral Sciences	Jim Woolum (P) HC/Mailroom	Physical Education -Interim	Mary Brawner (P) HH/Mailroom
Biological Sciences	June Han (interim) (P) Phys Sci./Mailroom	Language Arts	Toby Guebert (P) Lang Arts/CFI
Business	Timothy Durfield (A) Admin/Box	Foreign Languages	Holly Colville(P) Admin/Box
Cosmetology	Patty Glover (A) Cosmo/Mailroom	Mathematics	Mohammad Trad (A) Math/Mailroom
Counseling	Michelle Plug(A) Counsel/Mailroom	Music	Gino Munoz (A) Music/Mailroom
CSIS	vacant Admin/Box	Physical Sci. & Engineer	Badieh Farahani (P) Admin/Box
Fine Arts	John Vaughan (P) Theatre/Mailroom	Public Services	vacant
Health Sciences	vacant () Tech O	Social Sciences	Gerhard Peters (P) Soc&Beh Sci/CFI
Library	Lanette Granger(P) Libr/Mailroom	Automotive Tech	Jeremy Clark (A) Auto Tech/Mailr

AT-LARGE REPRESENTATIVES:

Meg O'Neil (P) **Justina Rivadeneyra (P)** Career Ctr/EmpSvcs **Rafael Herrera (A)**Couns/Mailr

CCFA Liaison

Adjunct Faculty Rep

vacant (A) **Karen Praeger (P)** Library
 Bill Zeman (P) Soc&Beh Sci/CFI

Linda Swan (P) **Curriculum Chair** **David Kary (P)** Physical Science/PhySci

Karlynn Bradley (P) Mailroom/Campus Ctr (P) Mail/Campus Ctr

(P) = Present (A) = Absent (Sub) = Substitute sent (I) = Illness

- I. CALL TO ORDER – Roberta Eisel**
 - A.** President Call called the meeting to order 2:10 p.m. No changes were made to the agenda.
- II. ROLL CALL – Roberta Eisel**
 - A.** Roll call is taken by sign in sheet. Introductions were made around the room
- III. MINUTES – Sheryl Walz**
 - A.** Ms. Walz called for approval of the December 8, 2010 minutes. **M/S/P**

IV. COMMITTEES

❖ Curriculum Committee – David Kary

The curriculum committee has not met since the last Senate meeting.

The last curriculum meeting was on Thursday, 12/9. We approved 1 new credit course (LEAD 103 Foundations of Leadership) and 12 new non-credit courses. We also approved modifications to 17 courses in ANTH, AUTO, CHLD, DRAF, FOR, PE, PHTO, and PHYS. We deactivated 10 courses in CHLD, COS, and MATH, and approved modifications to 4 degrees (Child Development, Cosmetology, Drafting and Design Technology, and Photography) and 4 certificates (Child Development Teacher, Child Development Master Teacher, Child Development Master Teacher Early Intervention, and Public Works II), and a proposal to change the Child Development Associate Teacher Skill Award into a Certificate. Finally, we approved a name changing the name of the physical education discipline and program to Kinesiology.

The next curriculum meeting is tomorrow, Thursday, 3/17, at 2:30 pm in IS 108. While this agenda is not yet set, I anticipate reviewing our first course in ethnic studies (ETHN 101, Introduction to Ethnic Studies) as well as two new non-credit courses, and course revisions in ART, DRAF, MATH, RNRS and VNRS and course deletions in DRAF, ENGR, and PE. We will also be reviewing revisions to the photography certificate. Finally, I expect we will be discussing updates related to transfer degrees and revisions to the approval process to deal with dispute resolutions and giving a fast-track approval for SLO revisions.

The statewide transfer model curriculum (model degrees) has been developed in the areas of Communications (Speech), Psychology, and Sociology. Faculty in Psychology and Sociology have already met and developed local versions of these degrees to go through our curriculum approval process. We expect similar models to be released in Math, Criminal Justice, and PE/Kinesiology next week. Drafts of the degrees in Physics and Early Childhood Education are now available for review at the C-ID web site (www.c-id.net), and I anticipate that several more draft degrees will become available soon.

The “Discipline Input Groups” working on a common C-ID number system and on transfer model curriculum will have meetings on March 11 in Irvine to discuss the following disciplines: Business, Marketing, Management, Accounting, Studio Art, English, Economics, Computer Systems, Information Systems, Political Science, Music, Math, and Teacher Prep/Liberal Studies. We will be contacting faculty in these disciplines. Faculty can sign up to get information on these meetings at the C-ID web site: the web address is <http://www.c-id.net>.

❖ Human Resources Advisory

Roberta attended two of this committee's meetings during winter session. The committee is working on a number of APs and BPs.

❖ Student Learning Outcomes and Assessment – John Vaughan

The committee has already met once this semester. They are working on a comprehensive assessment report and will be offering a Best Practices workshop at a future senate meeting.

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V. OFFICERS' REPORTS

Secretary, Sheryl Walz – No report.

Treasurer, Paul Swatzel – No report.

Past President, Jack Call – Not present. President Eisel thanked John Vaughan for serving as interim Past President while Dr. Call was in London.

Vice President/President-Elect, Nicki Shaw – Nicki will be addressing senate nominations and a survey on the department chairs task force at a later point in the agenda.

CCFA Liaison, vacant - Kathy Bakhit accepted the vacant position. The group will be meeting next Wednesday and they expect it to be a major meeting. Roberta added that leaders of CCFA and senate have been meeting over winter.

ASCC Representatives, Karlyn Bradley – Karlyn reported on ASCC drafting a letter to legislators from colleges in this area and that they are working on a student rep fee.

President, Roberta Eisel – reported that a task force has been established to look at registration and enrollment. This is not intended to move groups out of priority registration or to delete priority registration. The task force will report through senate, EPC, Student Services, and Enrollment Management.

Ed Master Plan – Steering is providing input and reviewing the work of this group. An additional bonus of this work will be the creation of an integrated planning model.

VP of Student Services hiring panel – Justina Rivadeneyra, Robyn McBurney and Paul Swatzel are the faculty reps on the panel. Roberta Eisel is an alternate.

Three members of senate will be attending Spring Plenary: Sheryl Walz, Nicki Shaw, and Roberta Eisel.

VI. SPECIAL REPORTS/PRESENTATIONS

A. State of the College – Dr. Geraldine Perri and Dr. Irene Malmgren

Dr. Perri reviewed the status of state level budget talks/negotiations. She and Irene answered questions and explained strategies to cope with the possible scenarios. See the attachments for greater detail.

B. Sustainable Textbook Survey – Paul Swatzel

Because of time limitations, Paul offered to table this to the next meeting.

VII. ACTION ITEMS

A. AP 3505 Emergency Response **M/S/P**

B. BP 3505 Emergency Response **M/S/P**

C. AP 3570 Smoking on Campus **M/S/P**

D. BP 3570 Smoking on Campus **M/S/P**

E. AP 4250 Probation **M/S/P**

- 132 F. **BP 4250 Probation, Dismissal and Reinstatement** M/S/P
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134 G. **AP 4255 Dismissal and Reinstatement** M/S/P
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136 H. **Program Name Change – PE**
137 Jody Wise, Dean of PE, offered an explanation for the change. The name will be
138 changed from PE to Kinesiology. M/S/P
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141 I. **Department Chairs Task Force – Nicki Shaw**
142 Nicki and the committee would like to do a survey on department chairs, consisting of a
143 draft job description. Nicki would like the senate to agree to send it out with the senate
144 election ballots.
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146 4 opposed 2 abstained M/S/P
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148 The survey will be brought to the next meeting for the senate's review.
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150 **VIII. OLD BUSINESS**
151 A. **AP 3510 Workplace Violence**
152 Remove line 1667 in AP 3510 and look into clarification of line 1669.
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154 B. **BP 3510 Workplace Violence**
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156 C. **BP 3310 Records Retention**
157 Send Roberta any other concerns or questions you have about these 3 items. These
158 items will be acted upon at the March 23 meeting.
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160 **IX. NEW BUSINESS**
161 A. **AP 7201 Recruitment and Selection of Full-time Faculty**
162 Lisa expressed some concerns from the ad hoc committee on hiring. Members of the
163 committee and Roberta Eisel will meet with Robert Sammis to discuss these concerns.
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165 B. **BP 7201 Recruitment and Selection of Full-time Faculty**
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167 C. **AP 4100 Graduation Requirements for Degrees and Certificates**
168 David Kary gave a summary of this AP. It will be up for action at the next meeting.
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170 D. **Program Discontinuance – Discussion**
171 AP 4021 has been invoked to discontinue 2 programs. Please read through 4021. The
172 senate will be actively involved in discussions as this process continues .
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174 E. **Senate Nominations and Election Report – Nicki Shaw**
175 Nicki reviewed the timeline for senate elections.
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177 F. **Academic Senate Meeting Calendar 2011-2012**
178 Please take a look at the dates; they will be brought to the next meeting for action.
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181 **X. PUBLIC FORUM**
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XI. ANNOUNCEMENTS

1. College Fair on Thursday, March 24 from 10-1 pm in the campus center quad.
2. HPAC – Battle of the Bands 8 on March 18-19. Irish Rovers on March 20.
3. Join the Green Revolution, March 9 at 11:30 in the Haugh

XII. ADJOURNMENT until the next meeting on March 23, 2011.

Attachments:

- #1 State Budget Update
- #2 Budget Simulation: Citrus CCD
- #3 College Fair flyer

Members and Guests Present:

Sue Bautista
Anna McGarry
Eric Magallon
Jim Mustain
Lisa Telesca

Gina Hogan
Mike Hurtado
Dr. Irene Malmgren
Dr. Geraldine Perri
Gailynn White

Future Academic Senate Meeting Dates:

Sept. 8, 2010	March 9, 2011
Sept. 22, 2010	March 23, 2011
Oct. 13, 2010	April 13, 2011
Oct. 27, 2010	April 27, 2011
Nov. 10, 2010	May 11, 2011
Nov. 24, 2010	May 25, 2011
Dec. 8, 2010	June 8, 2011

Submitted by: Linda Swan
District Academic Senate Secretary

Visit our website at: <http://www.citruscollege.edu/as>



State Budget Update*
Academic Senate Meeting – March 2011

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Recap of Recent Developments

On February 18th, the budget committees of both the Assembly and Senate met to take action on 2011-12 budget issues:

Change in the Census Date

- Both houses rejected the Governor's proposal to allocate funding reductions through a reform of the census process.

Workload Reduction

- Both houses agreed that reductions should be allocated through a proportionate workload reduction, and that language accompanying the reduction would express intent that colleges protect transfer, career technical education, and basic skills courses to the extent possible.

Cuts to Community Colleges

- Both houses approved the \$400 million reduction for community colleges proposed by the Governor. They also agreed to the proposed student fee increase from \$26 per unit to \$36 per unit.

No Growth

- Both houses rejected the Governor's proposal to grow the system by 1.9%, opting instead to allow the estimated \$110 million in new fee revenues to partially offset the base reductions, for a net reduction of approximately \$290 million.

Impact on Citrus College –

- If tax extensions are placed on the ballot and pass: \$2,884,000
If tax package fails and Prop. 98 is funded at the minimum: \$5,072,000
If tax package fails and Prop. 98 is suspended: \$8,006,000

Current Situation

- Throughout the week last week (Feb 28- March 4, 2011), there were meetings of a small group of Senate Republicans and the Governor, which could lead to a framework to allow a tax package to be placed on the June ballot.
To be placed on the ballot in June, the Governor needs the votes of at least two Republican Senators and two Republican Assemblymembers.

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- The Community College League of California identified twelve legislators who are possible votes for the Governor’s proposal to place the tax package on the ballot—seven in the Senate and five in the Assembly.
- There was speculation that a few Republicans might be interested in a compromise to place a tax package on the ballot in exchange for such items as pension reform, spending caps and reducing regulations on business. (Source: **Sacramento Bee March 7, 2011**)
- March 10 had been the deadline set by the Governor in order to adequately prepare for a June 7 special election. However, government deadlines such as this historically have been changeable.
- If the Budget is not settled by March 10, the Governor may continue to seek a deal with lawmakers to put the extensions on the ballot for a later date in June. (Source: **Chancellor’s Office, Today’s News, March 7, 2011.**)

Week of March 7, 2011:

- Monday morning (March 7, 2011), Governor Brown met with the California Community College Board of Governors and stated "I think it might take a few more days (beyond March 10)." (Source: **Sacramento Bee March 7, 2011**)
- Monday afternoon (March 7, 2011), the "GOP 5"—Senators Blakeslee, Berryhill, Cannella, Emerson, and Harman—who had been meeting with the Governor in budget talks said that they had reached an impasse. (Source: **Sacramento Bee March 7, 2011**)
- Tuesday (March 8, 2011), the five Republicans returned to the governor's office and emerged proclaiming “progress and optimism “
- Currently, the Senate is planning to vote on Thursday (March 10th) for the budget cuts, with or without the tax extension vote.
- A spokeswoman for Assembly Speaker Pérez suggested the Assembly is preparing for a Thursday (March 10th) vote, as well. However, it was unclear whether the Assembly would go forward without a deal on tax extensions in place. (Source: **Sacramento Bee March 7, 2011**)
- Late yesterday, Scott Lay speculated that there will be a “flurry of activity,” with a budget deal happening between Friday and Monday nights.

* Source – *Community College League of California, unless otherwise noted.*

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Budget Simulation: Citrus CCD

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[printable version](#)

Underlying Assumptions

The reduction simulations assume a dollar reduction in each of credit, noncredit and CDCP FTES in a proportional manner across the district's offerings. Because noncredit and CDCP are funded at a lower rate, the percentage of FTES reduced is greater. Similar to 2009-10, each district would likely be able to decide the exact blend of its reductions. Headcount is simply a multiplier of 2.1 of the district's lost FTES, based on statewide ratios from 2009-10.

2011-12 Base revenue (before reductions)	\$55,995,801
Share of state apportionment (excluding ELPT)	0.99%
Number and percent credit FTES	10,755 (92.29%)
Number and percent noncredit FTES	886 (7.61%)
Number and percent CDCP FTES	13 (0.11%)

Notes: ELPT = excess local property tax districts

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Quick Comparison	Governor's Balanced Approach (\$400 million cut, \$110 million new fee revenue)	All-Cuts, Prop. 98 Protected (\$620 million cut, \$110 million new fee revenue)	All Cuts, Prop. 98 Suspended (LAO Option) (\$1.085 billion cut, \$280 million new fee revenue)
Net apportionment cut	-\$2,884,000 (-5.2%)	-\$5,072,000 (-9.1%)	-\$8,006,000 (-14.3%)
Lost FTES	-664	-1,168	-1,843
Lost headcount	-1,381	-2,429	-3,833
Lost sections	-221	-389	-614

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Detailed Scenarios

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Assuming June Tax Package is Approved*\$290 million net reduction to apportionment*

Apportionment reduction:	-\$-2,884,000 (-5.2%)
Lost credit FTES:	-583
Lost noncredit FTES:	-80
Lost CDCP FTES:	-1
Total lost FTES:	-664
Lost headcount students:	-1,381
Lost course sections:	-221

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**If June Tax Package Fails and
Prop. 98 is Fully Funded***\$510 million net reduction to apportionment*

Apportionment reduction:	-\$-5,072,000 (-9.1%)
Lost credit FTES:	-1,025
Lost noncredit FTES:	-141
Lost CDCP FTES:	-2
Total lost FTES:	-1,168
Lost headcount students:	-2,429
Lost course sections:	-389

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**If June Tax Package Fails and
Prop. 98 is Suspended (LAO Options)***\$805 million net reduction to apportionment*

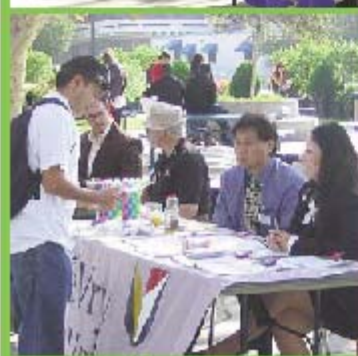
Apportionment reduction:	-\$-8,006,000 (-14.3%)
Lost credit FTES:	-1,618
Lost noncredit FTES:	-222
Lost CDCP FTES:	-3
Total lost FTES:	-1,843
Lost headcount students:	-3,833
Lost course sections:	-614

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Citrus College Spring College Fair

Thursday, March 24, 2011

10 a.m. - 1 p.m.

**Ross L. Handy Campus Center,
Quad at Citrus College**

Approximately 40 representatives from CSU, UC, and private universities will be on campus to assist you with your transfer options at the SCHEC college fair.

Ask questions about transferring and pick up application information.

For more information, call (626) 914-8639 or stop by the Career/Transfer Center in the ED Building, Room 129.



Career/Transfer Center
1000 W. Foothill Blvd., Glendora, CA 91741-1899

626.914-8639
www.citruscollege.edu