

- 26 III. **MINUTES – Sheryl Walz**
27 A. Ms. Walz called for approval of the March 23, 2011 minutes.

M/S/P

28
29 IV. **COMMITTEES**

30 ❖ **Curriculum Committee – David Kary**

31 The last curriculum meeting was on Thursday, 4/7. We approved 7 new courses (ENGL
32 098 English Fundamentals, ENGL 099 Introduction to Reading and Comprehension,
33 ETHN 116 Introduction to Chicano Studies, NC 208B Algebra IB, NC 209B Algebra IIB,
34 NC 224B Geometry B, and NC 225B Pre-Calculus B). We also approved modifications
35 to 34 courses in ART, AUTO, BIOL, CHEM, COMM, DSPS, HIST, MATH, NC, PE,
36 PHYS, PSY, RNRS, SOC, and VNRS. We deactivated 8 courses in ART, BIOL, DRAF,
37 and ENGR, and approved modifications 1 degree (Public Works). We approved the first
38 3 new Transfer Degrees at Citrus College in Communication Studies, Psychology, and
39 Sociology.

40
41 In conjunction with the addition of ENGL 099, we approved changes to the “strongly
42 recommended” advisories on all classes that list either READ 099 or ENGL 100 to
43 include ENGL 099. We also approved recommended changes to the graduation
44 requirements. Finally, we discussed and approved removing repeatability from courses
45 that do not have an obvious justification under current Title V rules.

46
47 The next curriculum meeting is May 14 at 2:30 pm in IS 108.

48
49 Faculty should already have drafts of catalog data. While it is appropriate to use this to
50 catch inaccuracies in the data, faculty should remember that the catalog review is not
51 the way to alter their course descriptions or other curriculum elements.

52
53 We are now waiting for finalized drafts of a number of Transfer Model Curricula from the
54 state. As soon as we get word of these, we will inform faculty in those areas.

55
56
57 ❖ **Educational Programs – Roberta Eisel**

58 The committee met and is anticipating many program reviews coming to them in future
59 meetings.

60
61 ❖ **Financial Resources – Kathy Bakhit**

62 Recommendations from program reviews were pulled out and discussed. The
63 committee is also soliciting cost saving recommendations from various groups. Senate
64 has to be careful to make sure any recommendations they make relate to the 10+1
65 matters.

66
67 ❖ **Human Resources Advisory – Roberta Eisel**

68 The committee has not met since the last report.

69
70 ❖ **Program Review – Jim Woolum**

71 The first task force meeting was last Friday. The group set their agenda and looked at
72 annual program reviews. They also discussed some changes to Six year program
73 reviews.

74
75 V. **OFFICERS’ REPORTS**

76 **Secretary, Sheryl Walz** – No report

77
78 **Treasurer, Paul Swatzel** – Not present
79

80 **Past President, Jack Call** – Not present

81
82 **Vice President/President-Elect, Nicki Shaw** – At the conclusion of the recent senate
83 elections, one position, treasurer, ended up not being filled. The executive board has
84 decided to appoint Kathy Bakhit to that position

85
86 **CCFA Liaison, Kathy Bakhit** – the group continues to work on the evaluation policy. It is here
87 today for senate to review. CCFA elections should be coming up soon.

88
89 **ASCC Representatives, Karlyn Bradley** – Today is day 2, and the final day, of the rep fee
90 election. To date, the vote is looking good for approval of the fee. If it is passed, the students
91 will be working on aligning the by-laws with the new fee. The ASCC finance committee is
92 working on next year's budget.

93
94 **President, Roberta Eisel** – No report.

95
96 **V. ACTION ITEMS**

97 **A. Carolyn Perry – Interim Curriculum Chair**

98 Dr. Kary will be on sabbatical for the Fall term. The committee has recommended
99 Carolyn as the interim chair. **M/S/P**

100
101 **B. AP 4100 –**

102 Gina Hogan, with help from Sylvia Smythe, spoke to the fact that Basic Skills has been
103 wanting to revamp the curriculum for some time. Their curriculum has been condensed
104 to help student move through their classes more quickly. This AP reflects the change.

105
106 The most current version of the AP was distributed in hard copy. **M/S/P**

107
108 **C. Career/Transfer 5 Year Plan**

109 Justina Rivadeneyra was not able to be present so Michelle Plug answered several
110 questions. **M/S/P**

111
112 **VI. NEW BUSINESS**

113 **A. 2012-2013 Academic Calendar**

114 CCFA needs to look at the calendar as it affects working conditions. Nicki Shaw
115 questioned why the calendar is missing the week long break normally placed between
116 the winter and spring semesters. This will be added to old business at the next meeting.

117
118 **B. Program Review Task Force Report – Jim Woolum**

119 See previous report under Committees.

120
121 **C. Realignment of English Curriculum – Gina Hogan**

122 See AP 4100 under action items.

123
124 **IV. OLD BUSINESS**

125 **A. Distance Education Attendance Policy and Use of “FW”**

126
127 **B. Attendance and Grading Discussion**

128 Tabled until next meeting.

129
130 **D. AP 7203 Evaluation of Full Time Faculty**

131 Bruce Langford gave an overview of the AP and forms and responded to questions.
132 Some suggestions and comments were made by the group. This will be on the next
133 agenda again.

134 **C. AP 7201 Recruitment and Hiring of Full-Time Faculty**

135 This version does not include the language of the work group. Mrs. Eisel is still waiting
136 for the most up to date copy from HR so this will not go to action at the next meeting.
137

138 **E. Budget Challenges: Updates on Enrollment Management and Registration**
139 **Concerns Task Force**

140 Mrs. Eisel reported that there have been 3 meetings with discussions on priority
141 registration and the question of are our resources being spread properly. They are
142 looking at existing practices.
143

144 Citrus will begin a pilot program to put incoming freshmen, if they meet certain criteria,
145 after the other priority groups and before continuing students.
146

147 The group will be meeting again on Friday.
148

149 **F. Registration Waiting Lists**

150 The committee will meet on May 4.
151

152 **IX. PUBLIC FORUM**

153 None
154

155 **X. ANNOUNCEMENTS**

- 156 1. Ragtime – April 15-17.
- 157 2. Syllabus Workshop at senate meeting on April 27, 2011.
- 158 3. Accreditation Forum – May 24.
- 159 4. Sabbaticals Forum on April 14 at 2:40 pm in CFI.

160
161 **XI. ADJOURNMENT at 3:54 pm.**
162

163 **Attachments:**
164

165
166 **Members and Guests Present:**

167 Sarah Bosler
168 Steve Odrich
169 Sylvia Smythe
170

Gina Hogan
Raul Sanchez
Beverly Van Citters

171
172 **Future Academic Senate Meeting Dates:**

Sept. 8, 2010	March 9, 2011
Sept. 22, 2010	March 23, 2011
Oct. 13, 2010	April 13, 2011
Oct. 27, 2010	April 27, 2011
Nov. 10, 2010	May 11, 2011
Nov. 24, 2010	May 25, 2011
Dec. 8, 2010	June 8, 2011

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Submitted by: Linda Swan
District Academic Senate Secretary

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