

Citrus College



EMERGENCY MEDICAL TECHNICIAN COURSE INFORMATION AND SYLLABUS

Instructor: Cliff Hadsell, Ph.D., M.P.A.-PARAMEDIC

Required Texts:

Emergency Care and Transportation of the Sick and Injured, 10th edition (Jones and Bartlett), ISBN -978-0-7637-7828-6. EMT ACHIEVE software (CD). Syllabus/ reader pack for EMT.

CPR Card:

All students are required to have completed an 8-hour American Heart Association for Health Care Providers or the Red Cross Professional Rescuer by the 6th week of class or prior to clinical sign ups. A \$21.00 card charge is collected (if needed) for AHA and CSTI CPR and Haz Mat certification cards.

Attendance/Drops:

Students must be present each day and on time! You may be absent no more than 16 hours. **Students missing more than 16 hours will be dropped – no exceptions.** It is the student's responsibility to drop. Students failing to follow district drop guidelines will automatically receive a letter grade of "F". A student who is late or not in uniform will be considered tardy. Three tardies equals an absence or two times out of uniform equals absence. No student is allowed to wear shorts or other non approved attire to class at anytime and may be sent home. WEAR YOUR UNIFORM EACH SESSION, AND BE ON TIME!

EMT Course Completion Certificates:

In order to receive an EMT Course Completion Certificate, you must have obtained a score of 80% or above on your final examination, successfully pass all skills examinations and have a class overall percentage of 80%. In addition you must successfully complete 20 hours of hospital clinical visits and 30 hours of ambulance ride-along. Evaluations must be acceptable based on Rubric and preceptor narrative criteria. Any student who is sent home or turned away for **any** reason, including being late (other than hospital JC audits or ride-along requirements, etc.) and/or is evaluated by preceptor personnel to lack emotional maturity is deemed to have failed the evaluation process for successful completion. Students successful in all categories of the program are eligible to sit for the National Registry EMT examination. Upon successful completion of the NREMT you are then able to obtain your California State EMS Authority EMT certification card.

Final Grades:

The final grade will be determined by a point system. The point system is based on the culmination of all quizzes taken, your mid-term, your final examination and your homework* quizzes. Letter grades are assigned as follows: 100-90% = A, 80-89% = B, 70-79% = C, 60-69% = D, below 60% = F.

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Homework:

Approximately 21 homework assignments will be given during this course. The homework assignment web location will be given to you. Complete test(s) and email me the results: Citruemt@aol.com. Print out a copy to document the day you sent the homework and file it under homework in your notebook. Homework is for your benefit and **does not** count towards your overall grade; unless, assignments are not submitted or receiving less than 70% have 5 points removed from the students overall grade.

Final Examination:

This will consist of approximately 150 questions and will be similar to the quizzes and Mid-Term. You will be allowed 1 minute per question (2.5 hours) to complete the examination. Only one attempt is allowed.

Other Important Information:

There is a tremendous amount of information to be covered in a relatively short period of time. The material is covered rapidly. You must stay organized. Tape recorders are highly useful in this class. **It is imperative that you do all of the required reading in order for you to be successful in passing the quizzes and ultimately the National Registry EMT examination. Study groups are highly encouraged.**

On occasions, you will note minor discrepancies between what is said in class and what is stated in the book. When a discrepancy has occurred and a question comes up on a quiz, you need to go by what is stated in class and not what is stated in the book. The book has peer reviewed mistakes. Also, Los Angeles operates under certain protocols that differ than what is stated in your book. I will make every attempt to answer all of your questions at the time they arise. Depending upon the extent of the questions asked, I may need to defer answering it at the time until a break, before class or after class.

Office Hours:

These are scheduled approximately one-half hour before class and one-half hour after class or by appointment. My office hours will be posted on my office door (CFI 309). You are encouraged to contact me via email at Chadsell@citruscollege.edu. I try to respond within 24 hours to all emails. I also have a mailbox in PC 206.

Miscellaneous:

The instructor reserves the right to modify/change the course as needed or as directed by the Los Angeles County Department of Health Services. The classroom must be put back in order prior to leaving. Students who have poor driving records or have criminal history should consult the instructor prior to beginning class. All students who have been convicted of a felony are automatically precluded from certification. All candidates must be 18 years of age on or before the first day of class, and be a high school graduate or GED equivalent. All Citrus Community College District policies are adhered to. Physical examinations, TB examinations, and background clearance must be submitted by the 6th week or 2nd week summer. Failure to do so results in immediate drop from class. **NO EXCEPTIONS!!**

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Clinical/Ambulance Grooming:

All students must conform to ride-along grooming policies by the clinical sign ups. Men – no facial hair other than neatly trimmed mustache. Hair must be off the collar and of natural color. Sideburns cannot extend passed the tragus. Women must wear hair up. Students must exhibit excellent grooming standards at all times while in clinical/ride-along. No visible body piercing, etc. allowed. **Tattoos must be covered at all times.** No excessive jewelry allowed. Hands must be clean with no excessive dirt/grease, etc. Additionally, ride-along and/or clinical sites may have additional grooming requirements. Students must have an overall class average of 70% to sign up and continue clinical and ambulance ride-alongs.

Disability:

If you have a disability documented by a physician or other appropriate professional and wish to discuss academic accommodations, please contact the DSPS office at (626) 914-8675. Please discuss your accommodation with me during office hours or after class. Please allow at least one week to arrange appropriate classroom or testing accommodations. Students are expected to lift patients in a safe manner and be free from physical restrictions. Students are expected to lift (with assistance) 150 pounds and have free range of motion in all extremities.

FERPA:

Under the provisions of the Family Educational Rights and Privacy Act (FERPA) the progress of a student in a course at Citrus College can only be discussed with the student, unless the student agrees in writing to allow someone else to be apprised of their progress.

Emotional Maturity:

The training you receive demands emotional maturity. Students who do not exhibit those qualities both in the classroom and clinical settings will be asked to leave or be dropped. This is a demanding field of study and not everyone is emotionally prepared to be successful.

EMS Prep 100:

Concurrent enrollment or completion of EMS Prep 100 is required to complete EMT.

Cheating/Plagiarism/Falsification of Records

Students who plagiarize, cheat or falsify records will be asked to leave and will receive an “F” in the class. NO EXCEPTIONS!

Cell phones

Cellular phones, pagers, CD players or Mp3 players’ radios and similar devices are prohibited in the classroom, lab and strictly prohibited in clinical ride-along facilities. Students caught talking on cell phones or text messaging during class, clinical or ride along rotations will be immediately asked to leave by staff and will be dropped from the program.

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Classroom footwear

Any open toed footwear (flip-flops, sandals) is prohibited during on campus meetings. Only tennis shoes or uniform shoes are acceptable. Uniform shoes are required at all times during clinical/ambulance rotations.

Equipment:

Students are required to have the following items by the second week of class:

- Stethoscope
- B/P cuff (do not purchase one where the stethoscope and cuff are attached, i.e. home model)
- Approved Citrus EMT Uniform Polo Shirt
- Blue cotton twill form fitting pants (i.e. Dickie brand)
- Penlight
- 2" three ring binder
- 8 tab index
- EMS scissors
- 12 scantrons
- Pencils/pens

Criminal Background

On July 1, 2010 California instituted new criminal background regulations for EMT/EMS certification. The regulations are extremely strict. All felonies are automatic preclusions and many misdemeanor offences (including some which have been expunged) have been added for licensure rejection*. Please consult the instructor or the Department of Health EMS Agency if you have any issues concerning your criminal background. All students undergo a comprehensive criminal background check before entering clinical/ambulance sites. However, passing this background does not ensure passing the State of California EMS authority background for certification/licensure, nor the DMV/CHP ambulance driver's license. Lastly, a drug test prior to clinical/ride along assignment may be required prior to rotation. Students who decline or refuse are automatically dropped. Beginning January 2012 ALL students will need to complete a drug/alcohol test prior to clinical/ambulance rotations. Drug testing may be implemented at anytime or as required by the clinical agency.

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Individual Malpractice Insurance

Each student is required to obtain individual mal practice insurance at the same time they turn in their physical/TB test. The insurance may be obtained through www.hpsa.com for a very nominal amount.

English Communication Skills

Each EMT student must be able to communicate equivalent to the 9th grade 8th month level without exception.

OBJECTIVES, RATIONALES, AND STUDENT LEARNING OUTCOMES Related to Communication Skills

OBJECTIVE	RATIONALE	STUDENT LEARNING OUTCOMES
A. The student will demonstrate effective verbal communication in English.	Relates to the need for verbal exchange of information among people in the clinical setting, such as shift-change report and leadership of other team members.	The student will give a verbal statement as directed. The statement will be clearly understandable and will be consistent with the directions given by the instructor.
B. The student will demonstrate effective written communication in English.	Relates to the need for written communication among health care providers in the clinical setting, such as documentation in patient care reports (PCR) and charts.	The student will write a narrative report from data supplied in various forms including written input, verbal input, and visual observations. The report will be legible, will have correct spelling and punctuation, and will demonstrate the proper use of grammar.
C. The student will demonstrate the ability to correctly interpret and act on verbal communication.	Relates to the need for verbal exchange of information among people in the clinical setting, and the need to take actions based on the information received.	The student will correctly perform one or more tasks as given in a verbal directive.
D. The student will demonstrate the ability to correctly interpret and act on written communication.	Relates to the need to interpret data (e.g. MD orders, and Preceptor direction) in the clinical and ride-along setting, and to take appropriate actions based on the data.	The student will correctly perform one or more tasks as directed in a written statement.

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College Success Tips

Organization tips

Attend all classes.
Arrive to class on time. Don't be tardy.
Stay for the entire class. Do not leave early unless permission is given.
Read the textbook or other assigned material before coming to class.
Come to class fully prepared to discuss the subject.
Make a note of all assignments and homework in an assignment calendar.
Take thorough notes during class. Review them regularly.
Ask questions during class if you need clarification on anything.
Review your notes immediately after class.
Plan to spend approximately two hours outside of class in study time for each one hour of classroom time for the course.

Study tips

Schedule regular study sessions. Plan sessions for when you are most awake and alert.
Find a place to study that provides the type of environment that works best for you. Some students need a quiet place, while others need "background noise" to concentrate best.
Join a study group with other members of your class.
Study in short, frequent sessions.
Take regular breaks.
Read the textbook and highlight key concepts and vocabulary words.
Make notes from the textbook.
Combine these notes with notes from the classroom.
Review these notes regularly.
Use note cards or flashcards to help you learn the material.
Recite the material out loud to reinforce your learning.
If any item is unclear, write down your questions and bring them to class.

Tips for taking tests

Review your notes and flashcards immediately before class.
Follow all test directions.
Read each question slowly and completely for a clear understanding of the question.

Changes to Syllabus or Course Outline

The Instructor (s) reserve the right to make changes in the course outline, the course syllabus, or the instructors' individual syllabi as needed

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Student Learning Outcomes

1. Identify and explain the use of the 12 lead EKG
2. Analyze and identify surface anatomy
3. Express an understanding of the principles of emergency medical service legal and regulations.

A complete list of student learning outcomes and objectives can be found at:

http://www.curricunet.com/CITRUS/reports/course_outline.cfm?courses_id=1912